Part II – Questions for Contracting States

A. "Service Section" of the HCCH website	
(4) Is the information contained in the practical information chart for your State complete and up-to-date? *A practical information chart for most Contracting States is available on the Service Section of the HCCH website under "Central and other Authorities"*	☒ Yes – no further action needed. ☐ No – please specify additions and modifications in the chart at **Annex 1** to this Questionnaire. ☐ There is no practical information chart for your State – please complete the chart at **Annex 1** to this Questionnaire.
(5) How useful is the information on the Service Section of the HCCH website?	☒ Very useful ☐ Useful ☐ Not useful Comments or suggestions for improvement:

B1. Statistics – ***incoming*** requests for service	
The following questions relate to requests for service ***addressed to the Central Authority(ies) of your State***.	
(6) How many requests for service have been received annually by the Central Authority(ies) of your State?	*Year* / *Number* 2013 – 1500 2012 – 1068 2011 – 955 2010 – 900 2009 – 843
	☐ Unknown – please explain:
	Please note (if possible, for each year) the State(s) from which your State received the most requests for service: Germany, Czech Republic
(7) For requests for service received in 2012, please complete the following table *The time for execution is the time that lapses between the Central Authority(ies) of your State receiving a request for service and the relevant authority of your State forwarding the Certificate of Service to the applicant in the requesting State*	*Number* Executed in less than 2 months – Executed in 2-4 months – 25 Executed in 4-6 months – 560 Executed in 6-12 months – 280 Executed in more than 12 months – 3 Returned unexecuted (Art. 13) – 200 Cases currently pending – 0

B2. Statistics – ***outgoing*** requests for service

The following questions relate to requests for service ***sent by the forwarding authorities of your State to the Central Authorities of other Contracting States*** (the response to the following questions may require consultation with the (main) forwarding authorities in your State).

(8) How many requests for service have been sent annually by the authorities of your State?

Year	*Number*
2013	
2012	
2011	
2010	
2009	

☒ Unknown – please explain:
The judicial authorities and other competent authorities send the Letter of Request immediately to the Central Authority of the requested State

Please note (if possible, for each year) the State(s) to which your State sent the most requests for service:

(9) Is your State experiencing any problems with the timely execution of requests for service sent to other Contracting States?

☐ Yes – please specify the problem and suggest solutions:

☒ No

C. General appreciation of the Service Convention

(10) How does your State rate the general operation of the Convention?

☐ Excellent
☒ Good
☐ Satisfactory
☐ Unsatisfactory

(11) Does your State consider there to be any positive or problematic aspects of the operation of the Convention?

☐ Yes – please specify (including any suggestions for improvement):

☒ No

D. Case law and reference work

(12) Have any decisions on the interpretation or application of the Service Convention been rendered by the judicial authorities of your State since the publication of the current edition of the Service Handbook in 2006, and which your State has not previously reported to the Permanent Bureau?

☐ Yes – please submit a copy of each decision (or a link to an online version) with the response to this Questionnaire
Please note: If the decision is in a language other than English or French, please provide, if possible, a summary of the decision in either of these languages.

☒ No

☐ Unknown

(13) Have any works on the Service Convention been recently published in your State that do not already appear on the Service Section of the HCCH website (under "bibliography") or in the bibliography of the current edition of the Service Handbook?	☐ Yes – please provide the citation for each work: ☐ No ☒ Unknown

E. Use of information technology	
(14) Has your State received or sent any requests for service under the Service Convention by electronic means (*e.g.*, by fax, e-mail or secure online platforms)?	☐ Yes – please specify the number of cases and indicate the other States involved: ☒ No – please specify whether your State acts upon requests for service received in electronic form, and what (if anything) prevents your State from sending requests for service by electronic means: Absence of the secure online platforms with other countries
(15) Have there been any recent developments (incl. cases) in your State regarding the service of judicial documents by fax, e-mail, social networking sites, or other electronic means?	☐ Yes – please specify the relevant legislation and / or case law (please provide a short summary of the case(s)) and the type of electronic means used: ☒ No
(16) Has your State received or sent requests for service under the Service Convention that expressly requested for the documents to be served by fax, e-mail, social networking sites, or other electronic means?	☐ Yes – please specify: ☒ No

F. Topics for the agenda of the Special Commission meeting	
(17) Are there any specific topics or practical issues that your State would like to have addressed at the Special Commission meeting concerning the Service Convention?	Please specify: