

ORGANISATION AND RESPONSIBILITY UNDER THE  
1993 HAGUE INTERCOUNTRY ADOPTION CONVENTION

Country: \_\_\_\_\_

**Please check the box(es) that indicate which body performs the stated function. States which are solely States of origin should complete only section A; States which are solely receiving States should complete only section B; States which act as both States of origin and receiving States should complete sections A and B. All States are requested to ensure that the Permanent Bureau has the information requested in Section C and to provide updated information where changes are needed.**

- (CAN) Central Authority National
- (CAR) Central Authority Regional
- (PA) Public Authority
- (CT) Court or Tribunal
- (ABN) Accredited Body National
- (ABF) Accredited Body Foreign
- (APN) Approved Person National
- (APF) Approved Person Foreign
- (IAE) Independent Accrediting Entity appointed by Central Authority

**Section A: States of origin**

Article	Action	Responsible Party
4 a)	Establishes that the child is adoptable	<input checked="" type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT
4 b)	Determines that possibilities for placement of the child within the State of origin have been considered	<input checked="" type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT
4 b)	Determines that intercountry adoption is in the child's best interests	<input checked="" type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT
4 c); 16(1) c)	Ensures that all involved parties have been counselled; consent has been obtained; consent was freely given; and was only given after birth of child	<input checked="" type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT
4 d)	Ensures that child has been counselled and consulted when appropriate	<input checked="" type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT
8	Takes all appropriate steps to prevent improper financial gain	<input checked="" type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT
9 a); 30	Preserves adoption records and information; Ensures availability of information to child when appropriate	<input checked="" type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input checked="" type="checkbox"/> CT <input checked="" type="checkbox"/> ABN <input type="checkbox"/> ABF
9 b)	Facilitates, follows and expedites proceedings with a view to obtaining the adoption	<input checked="" type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT <input checked="" type="checkbox"/> ABN <input type="checkbox"/> ABF
9 c)	Promotes the development of adoption counselling and post adoption services	<input checked="" type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> ABN <input type="checkbox"/> ABF
9 d)	Provides Central Authorities with general evaluation reports about experiences with intercountry adoption	<input checked="" type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> ABN <input type="checkbox"/> ABF
9 e)	Replies, in so far as it is permitted by the law of their State, to justified requests from other Central Authorities	<input checked="" type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> ABN <input type="checkbox"/> ABF

	<b>or public authorities for information about a particular adoption situation</b>	
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<i>Article</i>	<i>Action</i>	<i>Responsible Party</i>
<b>10; 11</b>	<b>Accredits bodies and ensures that accredited bodies meet the requirements of the Convention and the State</b>	<input checked="" type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> IAE
<b>12</b>	<b>Authorises foreign accredited bodies to act in the State</b>	<input checked="" type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT
<b>16(1) a)</b>	<b>Prepares report on the child</b>	<input checked="" type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> ABN <input type="checkbox"/> ABF <input type="checkbox"/> APN <input type="checkbox"/> APF
<b>16(1) a); 22(5)</b>	<b>Supervises preparation of report by approved persons</b>	<input checked="" type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> ABN <input type="checkbox"/> ABF
<b>16(1) b)-d)</b>	<b>Determines, after giving due consideration to the child's circumstances and ensuring that consents have been properly obtained, that the envisaged placement is in the best interests of the child</b>	<input checked="" type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> ABN <input type="checkbox"/> ABF <input type="checkbox"/> APN <input type="checkbox"/> APF
<b>16(2)</b>	<b>Transmits reports and documentation to receiving State</b>	<input checked="" type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> ABN <input type="checkbox"/> ABF <input type="checkbox"/> APN <input type="checkbox"/> APF
<b>17 a)</b>	<b>Ensures that the prospective adoptive parent(s) agree to the placement</b>	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> ABN <input type="checkbox"/> ABF <input type="checkbox"/> APN <input type="checkbox"/> APF
<b>17 c)</b>	<b>Agrees that the adoption may proceed</b>	<input checked="" type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> ABN <input type="checkbox"/> ABF <input type="checkbox"/> APN <input type="checkbox"/> APF
<b>18</b>	<b>Takes all necessary steps to obtain permission for the child to leave the State of origin</b>	<input checked="" type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> ABN <input type="checkbox"/> ABF <input type="checkbox"/> APN <input type="checkbox"/> APF
<b>19(2)</b>	<b>Ensures that the transfer of the child takes place in secure and appropriate circumstances</b>	<input checked="" type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> ABN <input type="checkbox"/> ABF <input type="checkbox"/> APN <input type="checkbox"/> APF
<b>19(3)</b>	<b>Returns reports if transfer of the child does not take place</b>	<input checked="" type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> ABN <input type="checkbox"/> ABF <input checked="" type="checkbox"/> APN <input type="checkbox"/> APF
<b>20</b>	<b>Provides information on the progress of the adoption to the Central Authority of the receiving State</b>	<input checked="" type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> ABN <input checked="" type="checkbox"/> ABF <input checked="" type="checkbox"/> APN <input type="checkbox"/> APF
<b>21</b>	<b>Consults with Central Authority or other body in receiving State in the event the placement fails and a new placement is necessary</b>	<input checked="" type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> ABN <input type="checkbox"/> ABF <input type="checkbox"/> APN <input type="checkbox"/> APF
<b>23</b>	<b>Certifies that the adoption has been made in accordance with the Convention (if the adoption is completed in State of</b>	<input checked="" type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT

	<b>origin)</b>	
<b>24</b>	<b>Retains authority to refuse adoption if manifestly contrary to the public policy of the State</b>	<input checked="" type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT

Article	Action	Responsible Party
<b>29</b>	<b>Ensures that no contact takes place between the prospective adoptive parent(s) and the child's parents or any other person who has care of the child until the requirements of Articles 4 a) and 5 a) have been met in accordance with the law of the State</b>	<input checked="" type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT
<b>32</b>	<b>Ensures that no one derives improper financial gain, and that service providers do not receive remuneration which is unreasonably high in relation to services rendered</b>	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT

Section B: Receiving Countries

Article	Action	Responsible Party
<b>5 a)</b>	<b>Determines the eligibility and suitability of adopters</b>	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT
<b>5 b)</b>	<b>Ensures that prospective adoptive parents have been counselled</b>	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT
<b>5 c)</b>	<b>Determines that the child is or will be authorised to enter or reside permanently in that State</b>	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT
<b>8</b>	<b>Takes all appropriate steps to prevent improper financial gain</b>	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT
<b>9 a); 30</b>	<b>Preserves adoption records and information; Ensures availability of information to child when appropriate</b>	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> ABN <input type="checkbox"/> ABF
<b>9 b)</b>	<b>Facilitates, follows and expedites proceedings with a view to obtaining the adoption</b>	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> ABN <input type="checkbox"/> ABF
<b>9 d)</b>	<b>Provides Central Authorities with general evaluation reports about experiences with intercountry adoption</b>	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> ABN <input type="checkbox"/> ABF
<b>9 e)</b>	<b>Replies, in so far as it is permitted by the law of their State, to justified requests from other Central Authorities or public authorities for information about a particular adoption situation</b>	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> ABN <input type="checkbox"/> ABF
<b>10; 11</b>	<b>Accredits bodies and ensures that accredited bodies meet the requirements of the Convention and the State</b>	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> IAE
<b>12</b>	<b>Authorises foreign accredited bodies to act in the State</b>	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT
<b>14</b>	<b>Accepts adoption applications from prospective adoptive parents</b>	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> ABN <input type="checkbox"/> ABF
<b>15</b>	<b>Prepares report on prospective adoptive parents and transmits to the State of origin</b>	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> ABN <input type="checkbox"/> ABF <input type="checkbox"/> APN <input type="checkbox"/> APF
<b>15(1); 22(5)</b>	<b>Supervises preparation of reports by approved persons</b>	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> ABN <input type="checkbox"/> ABF
<b>15(2)</b>	<b>Transmits report to State of origin</b>	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT

		<input type="checkbox"/> <b>ABN</b> <input type="checkbox"/> <b>ABF</b> <input type="checkbox"/> <b>APN</b> <input type="checkbox"/> <b>APF</b>
<b>16(2)</b>	<b>Receives report on child, proof of consents and reasons for recommended placement of child with prospective adoptive parents</b>	<input type="checkbox"/> <b>CAN</b> <input type="checkbox"/> <b>CAR</b> <input type="checkbox"/> <b>PA</b> <input type="checkbox"/> <b>CT</b> <input type="checkbox"/> <b>ABN</b> <input type="checkbox"/> <b>ABF</b> <input type="checkbox"/> <b>APN</b> <input type="checkbox"/> <b>APF</b>

<i>Article</i>	<i>Action</i>	<i>Responsible Party</i>
<b>17 a) b)</b>	<b>Approves decision made by State of origin regarding match of child and parents where required by law or appropriate; notifies State of origin of agreement of prospective adoptive parents to placement of child</b>	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> ABN <input type="checkbox"/> ABF <input type="checkbox"/> APN <input type="checkbox"/> APF
<b>17 c)</b>	<b>Agrees that the adoption may proceed</b>	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> ABN <input type="checkbox"/> ABF <input type="checkbox"/> APN <input type="checkbox"/> APF
<b>18</b>	<b>Takes all necessary steps to obtain permission for the child to enter and reside permanently in the receiving State</b>	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> ABN <input type="checkbox"/> ABF <input type="checkbox"/> APN <input type="checkbox"/> APF
<b>19(2)</b>	<b>Ensures that the transfer of the child takes place in secure and appropriate circumstances</b>	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> ABN <input type="checkbox"/> ABF <input type="checkbox"/> APN <input type="checkbox"/> APF
<b>19(3)</b>	<b>Returns reports if transfer of the child does not take place</b>	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> ABN <input type="checkbox"/> ABF <input type="checkbox"/> APN <input type="checkbox"/> APF
<b>20</b>	<b>Provides information on the progress of the adoption to the Central Authority of State of origin</b>	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> ABN <input type="checkbox"/> ABF <input type="checkbox"/> APN <input type="checkbox"/> APF
<b>21</b>	<b>Protects child, finds alternate care, consults with Central Authority or other body in State of origin in the event the placement fails and a new placement is necessary</b>	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> ABN <input type="checkbox"/> ABF <input type="checkbox"/> APN <input type="checkbox"/> APF
<b>23</b>	<b>Certifies that the adoption has been made in accordance with the Convention (if the adoption is completed in the receiving State)</b>	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT
<b>24</b>	<b>Retains authority to refuse adoption if manifestly contrary to the public policy of the State</b>	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT
<b>29</b>	<b>Ensures that no contact takes place between the prospective adoptive parent(s) and the child's parents or any other person who has care of the child until the requirements of Articles 4 a) and 5 a) have been met in accordance with the law of the State</b>	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT
<b>32</b>	<b>Ensures that no one derives improper financial gain, and that service providers do not receive remuneration which is unreasonably high in relation to services rendered</b>	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> CT

**Section C: Identification of responsible parties**

**Please provide the names and contact information for all applicable entities noted below. Separate sheets may be attached as necessary.**

**Central Authority**

**Regional Central Authorities**

**Public Authorities / Courts and Tribunals**

**Accredited Bodies**

**Approved Persons**

**Please provide name and contact information of person / department completing this form.**

Mr. D. M. S. Abayagunawardana

Commissioner

Department of Probation and Child Care Services

**National Central Authority**

No. 150 A, Nawalaroad

Nugegoda

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