

Implementation of E-App in Georgia - eApostille



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Ministry of Justice of Georgia

General Overview

- ◆ Accession of Georgia to the **Convention of 5 October 1961 Abolishing the Requirement of Legalisation for Foreign Public Documents** - 21 August, 2006
- ◆ Entry into force of the Convention - 14.05.2007
- ◆ Convention does not apply to the documents issued by the *de facto* illegitimate authorities and officials of the regions of Georgia: Autonomous Republic of Abkhazia and the former Autonomous District of South Ossetia.
- ◆ Two Contracting States raised an objection to the accession of Georgia to the Convention, namely Germany and Greece and the Convention did not enter into force between Georgia and these two States.
- ◆ By Note of 2 February 2010 the Embassy of Germany informed the depositary that the Federal Republic of Germany withdraws the objection to the accession of Georgia to the Convention. Therefore, the Convention has entered into force between the Federal Republic of Germany and Georgia on 3 February 2010.
- ◆ Georgian legislation: Decree of the President of Georgia #404 of 14 July 2009 on the Approval of the Regulations of Certification by Apostille of Documents.



General Overview

Designated Authorities:



LEPL National Center for Educational Quality Enhancement
Ministry of Education and Science of Georgia

Documents issued by the Ministry of Education and Science of Georgia and the bodies of its system as well as the documents of the educational institutions issued within their competence.

LEPL Service Agency
Ministry of Internal Affairs of Georgia



Documents issues by Service Agency.



LEPL Public Service Development Agency
Ministry of Justice of Georgia

სახელმწიფო სერვისების
განვითარების სააგენტო

Public documents which do not refer to the competence of the abovementioned authorities.



სახელმწიფო სერვისების
განვითარების სააგენტო

Former Apostille

Rubber stamp

Filled in by hand

Only in Georgian

Apostille number applied consecutively

Information on issued Apostilles kept in material books

APOSTILLE
(Convention de La Haye Du 5 octobre 1961)

1. ქვეყანა: საქართველო
Country : Georgia
მოცემული ოფიციალური დოკუმენტი

2. სელმოწერილია _____ მიერ
(სახელმწიფო)

3. რომლის თანამდებობაა _____

4. დამტკიცებულია _____
(დამტკიცების სახელწოდება) ბეჭდით/სტამპით
დამოწმებულია

5. _____ 6. _____
(თარიღი) (აღრიცხვა)

7. _____
(დამოწმებული ორგანოს სახელწოდება)

8. № _____

9. ბეჭდის/ _____ 10. სელმოწერა _____
სტამპის აღწერილობა

Apostille at present

Self-adhesive printed sticker

Security features

Bilingual

Unique number generated randomly –
to avoid fishing expeditions

URL of the E-register – included on the
Apostille

APOSTILLE
(Convention de La Haye du 5 octobre 1961)

1. ქვეყანა/Country: საქართველო/Georgia
მოცემული ოფიციალური დოკუმენტი/This public document
2. ხელმოწერილია: დავით ჩაკვეტაძე
has been signed by: Davit Chakvetadze
3. რომლის თანამდებობაც არის/acting in the capacity of:
ისანი-სამგორის სამსახურის უფროსი/Head of Isani-samgori Territorial Office

4. დამტკიცებულია/bears the seal/stamp of: სამოქალაქო რეესტრის სააგენტოს
ბეჭდით/შტამპით / Civil Registry Agency

დამოწმებულია/Certified

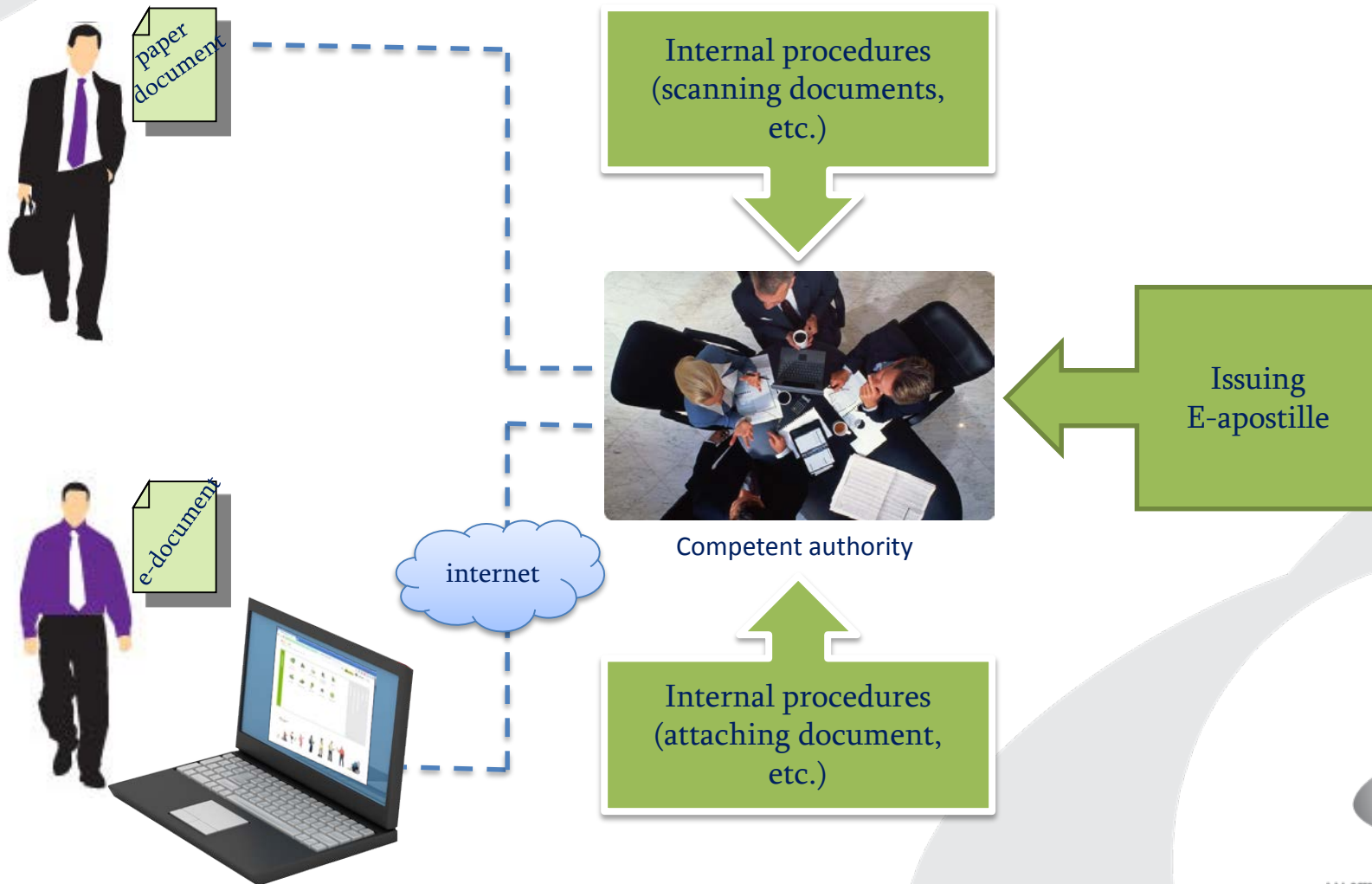
5. ადგილი/at: თბილისი/Tbilisi 6. თარიღი/the: 05-06-2012

7. დამოწმებულია/by: საქართველოს იუსტიციის სამინისტროს სამოქალაქო
რეესტრის სააგენტოს ძველი თბილისის სამსახური/Old Tbilisi Territorial Office of
Civil Registry Agency Ministry of Justice of Georgia

8. N: 498732279727282 9. ხელმოწერა/Signature
10. ბეჭდის/შტამპის ადგილი/Seal/stamp

E-Register: <http://Apostille.cra.ge>

E-Apostille in Georgia – future plans



APPLYING TO COMPETENT AUTHORITY



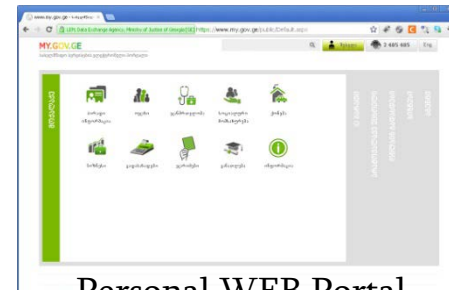
საქართველოს ადმინისტრაციის
რეფორმების სააგენტო

Issuing e-Apostille

e-Apostille



E-Register



Personal WEB Portal



Any interested person



Applicant

Visually checking e-Apostille
(authentication not required)

Downloading e-Apostille
(authentication required)

სამხელაშენადო სურათებშიც ელემენტარული პორტალი

AUTHENTICATION BY E-ID CARD

Pin code

* * * * *

Enter

Cancel

g8n. 14.05.2012 - b

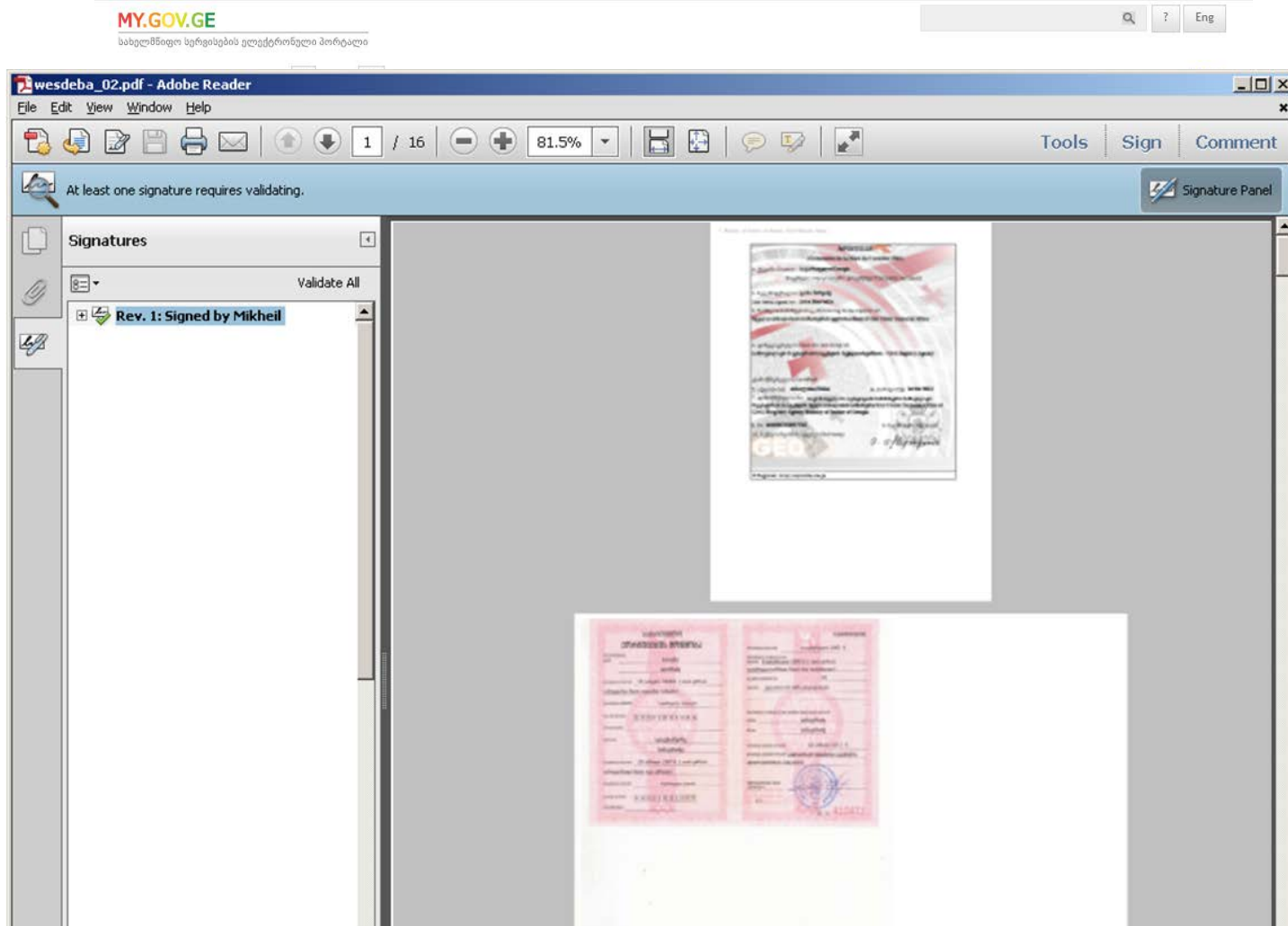
ჩვენს შესახებ | კარიერა | კონტაქტები

2012, მონაცემთა გაცვლის სააგენტო

სახელმწიფო სერვისების
განვითარების სააგენტო

E-document – E-apostille – applying online

COMPETENT AUTHORITY GENERATING SINGLE PDF FILE
E-DOCUMENT IS ATTACHED TO THE E-APOSTILLE



Conclusions

- ✦ The Procedure of certifying the documents exceeds the scopes of simple visual checking of the document.
- ✦ The database of the signatures, seals/stamps is updated permanently.
- ✦ The Apostille certificate corresponds to the International Standards.
- ✦ Georgia – among 16 member states of Apostille Convention operating E-Register.
- ✦ E-register provides visual checking of an Apostille and underlying public document.
- ✦ Search criteria: unique number generated randomly and date of issue of Apostille - to avoid fishing expedition
- ✦ Future plans - implementing e-Apostille - necessity in the nearest future.



Thank you for your Attention !

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Apostille and Legalisation and Project
Management and Business analysis Divisions

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სახელმწიფო სერვისების
განვითარების სააგენტო